



CONMUN 2024

OFFICIAL DELEGATE HANDBOOK

MARCH 14th-17th, 2024

Welcome Back, Delegates!



CONCORDIA
MODEL UNITED
NATIONS

conmun.org
SG.CONMUN@CG-AA.ORG
DEL.AFFAIRS.CONMUN@CG-AA.ORG

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ABOUT US



The Concordia Model United Nations Conference (CONMUN), is a subsidiary of the Concordia Global Affairs Association, and is an annual conference for college students between the ages of 17-25 who are interested in international relations, debate, and diplomacy. Located in the heart of downtown Montreal, CONMUN prides itself on hosting a diverse and trailblazing conference in one of the world's top cities.

The Concordia External Delegation Team (CED) launched CONMUN with the intention of including Canada within North America's renowned collegiate Model United Nations circuit, and providing an opportunity for youth to expand their skills and talents within one-of-a-kind committees that aim to cater to a diverse range of interests.

Land Acknowledgment



Concordia Model United Nations would like to acknowledge that Montreal is located on the traditional territory of the Kanien'kehá:ka (Mohawk) Nation, a place that has long served as a site of meeting and exchange among Indigenous peoples. Historically, this region has also been home to the Anishinaabe (Algonquin), and the Huron-Wendat nations, among others who continue to live in the area today.

CONMUN acknowledges the ongoing significance of these lands for Indigenous communities, despite centuries of colonization and forced removal from their ancestral territories. We recognize the resilience, strength, and contributions of Indigenous peoples, both past and present, in shaping the identity and diversity of Montreal. We also acknowledge that this acknowledgement in no ways undoes the centuries of harm and disenfranchisement experienced by the Indigenous community.

As residents and visitors of Montreal, it is our collective responsibility to listen, learn, and work towards reconciliation and decolonization. We must strive for meaningful engagement, support Indigenous self-determination, and honor the treaties and agreements that have been made on these lands. CONMUN aims to continually foster mutual respect, understanding, and collaboration as we move forward together on the path of reconciliation.

Letter from the Secretary-General, Annabel Zecchel

Dear Delegates, Faculty Advisors, Staff, and Partners,

I am delighted to extend a warm invitation to you for the sixth iteration of the Concordia Model United Nations Conference. Situated in the captivating city of Montreal, CONMUN 2024 promises to be an unforgettable experience filled with engaging debates, the opportunity to forge international connections, and an unparalleled atmosphere of friendly competition.

At CONMUN, we are proud to present an extensive array of committees that transcend both borders and time periods, ensuring that delegates can discover the perfect fit for their interests and preferred style of debate. Our committee selection is carefully curated, featuring two Regional Bodies, two Hybrid Committees, and six Traditional Crisis committees. These diverse committees will transport delegates on a journey across the globe and throughout various time eras, ranging from Ancient Rome to contemporary times.

However, CONMUN encompasses far more than debates and discussions within committees. It serves as a platform for delegates to build lasting friendships and establish meaningful connections with individuals from diverse backgrounds. These relationships extend well beyond the four days of the conference, as we come together to create a dynamic and inclusive community.

We are confident that CONMUN 2024 will be an impactful conference, and the Secretariat is fully committed to ensuring a remarkable experience for you and your delegation. Whether you're attending CONMUN for the first time, or have been part of our journey from the beginning, we are excited to have you on board. The countdown to CONMUN 2024 has already begun, and we are filled with excitement as we eagerly anticipate your arrival in Montreal this coming March.

Sincerely,

Annabel Zecchel

Secretary-General

Concordia Model United Nations, 2024

sg.conmun@cg-aa.org



SECRETARIAT



Annabel Zecchel
Secretary-General



Rosalie Gauthier
Director-General



Yianni Stroumbakis
Director of Equity



Liam Doran
Director of Events



Constantina Vossos
Director of Marketing



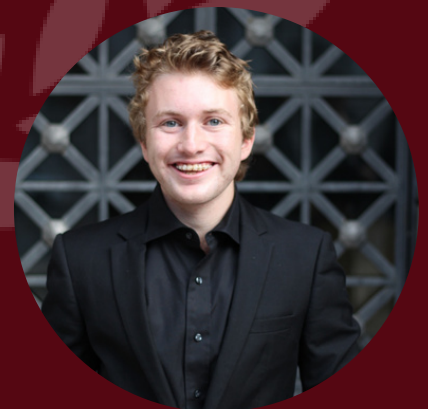
Erik Oldland
Director of Finance



Aiya Trimm
Director of Internal
Affairs



Cleo Bennett
Under-Secretary
General Committees



Noah Leve
Under-Secretary
General Committees



Conference Schedule

Thursday, March 14th

Delegate Registration	2:00-4:30PM
Opening Ceremonies	4:30-5:30PM
Committee Session I	
• Bloc A	7:30-9:30PM
• Bloc B	7:45-9:45PM
Head Delegate Feedback	10:00-10:30PM

Friday, March 15th

Committee Session II	
• Bloc A	10:30AM-12:30PM
• Bloc B	10:45AM-12:45PM
Committee Session III	
• Bloc A	2:00-4:00PM
• Bloc B	2:15-4:15PM
Committee Session IV	
• Bloc A	4:30-6:00PM
• Bloc B	4:45-6:15PM
Head Delegate Feedback	6:30-7:00PM
Friday Night Social	9:00PM-Late



Conference Schedule

Saturday, March 16th

Committee Session V

- Bloc A 10:00-12:30AM
- Bloc B 10:15-12:45AM

Committee Session VI

- Bloc A 2:00-4:30PM
- Bloc B 2:15-4:45PM

Committee Session VII

- Bloc A 5:15-6:45PM
- Bloc B 5:30-7:00PM

Secretary Drop-In 7:00-7:30PM

CONMUN Movie Night 7:00PM

Saturday Club Night 10:00PM

Sunday, March 17th

Committee Brunch 11:00-12:30AM

Closing Ceremonies 1:00PM-2:00PM



COMMITTEES

Regional Bodies

Committee	Location	Bloc
Commission on the Status of Women	Ovation	A
Commission on Science and Technology for Development	Symphonie 1	B

Hybrid Committees

Our Home on Native Land: The 2026 National Council for Reconciliation	Symphonie 2A	B
The Room Where it Happens: The National Security Council	Symphonie 2B	B



COMMITTEES

Traditional Crisis Committees

Committee	Location	Bloc
Here Comes the Boom: The 2000 Yahoo Board of Directors	Symphonie 4A	A
No Time for Coup-eration: The 2022 Sri Lankan Protests	Symphonie 3A	B
Let Them Hate Me, So Long As They Fear Me: The Reign of Caligula	Symphonie 4B	A
Holy Forking Shirtballs: The Good Place x Bad Place Merger	Symphonie 7	A
Get Your Chic Together: Paris Fashion Week and le Chambre Syndicale de la Haute Couture	Symphonie 3B	B
The Ad-Hoc Committee of the Secretary-General	Maestro	A

DoubleTree Floor Plan





Transport and Venue



We thank our official venue partner...

DOUBLETREE HILTON MONTREAL

A premiere four-star hotel located conveniently in Downtown Montreal, in the famous Quartier des Spectacles district, the DoubleTree is partnering again with CONMUN this year to both serve as the official conference venue and the accommodation partner of choice!

(Check-in time 4pm, check-out 11 am)

**** Please check in with the same credit card that was put on file to reserve your room****

1255 Jeanne Mance Street, Montreal QC H5B 1E5



Transport and Venue

STM website:

<https://www.stm.info/fr>

Place-des-Arts metro stop (green line)



Shuttle bus from the venue to the airport:
24/7, every 15 minutes on Jeanne-Mance street



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CONMUN 2024 PRESENTS

SATURDAY
NIGHT SOCIAL

LE ROUGE BAR

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COAT CHECK**

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ONLY**

**10
PM**

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X



CONMUN 2024 AND
RED FROGS
PRESENTS

SATURDAY SOBER SOCIAL

MOVIE NIGHT

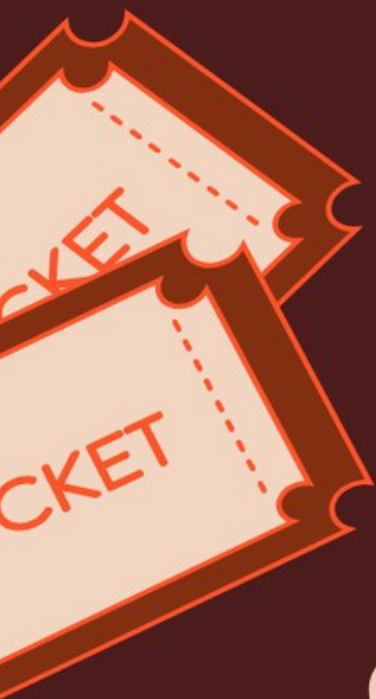


FROM 7-10 PM



@ 1450 GUY ST. MONTREAL H3H 0A1
ROOM MB 3.270 (3rd floor)

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You are cordially invited



COMMITTEE

B O N D I N G

S O C I A L

@ Universel, 359 Ste Catherine Ouest

Network with top delegations across North America while enjoying a delicious intercontinental breakfast buffet, coffee, and tea.

Sunday,
March 19th

11:00-12:30PM

First Come,
First Serve



A TOUR OF MONTREAL

Enjoy the sights and rich food scene offered in Montreal! All these suggestions are around downtown Montreal and a short metro or bus stop away from the conference venue.

What to eat:

- Poulet Rouge
- Boustan
- Sammi & Soupe Dumpling
- Café & Crêpe
- No.900 Pizzeria
- Schwartz's (Montreal smoked meat)
- La Cage

What to see:

- Musée des Beaux-Arts
- Musée d'Art Contemporain de Montréal
- Saint Joseph's Oratory of Mount Royal
- Barbie Expo in Les Cours Mont Royal
- The Old Port of Montreal



KEYNOTE SPEAKER



**SENATOR
MARILOU MCPHEDRAN**

Independent Senator Marilou McPhedran is a Canadian human rights lawyer, educator, parliamentarian, and civil society advocate who contributed to strengthening equality rights in the Canadian constitution - for which she was named to the Order of Canada in 1985. Appointed to the Senate of Canada on recommendation of Prime Minister Justin Trudeau in 2016, her parliamentary agenda priorities include youth and civil society inclusion at the local, national and international levels. Senator McPhedran will be coming to CONMUN directly from UN meetings on women's rights. We are very excited and thank such an inspiring person for being part of our conference this year!

SUPPORTED CHARITY OF CONMUN 2024:



voboc



CONMUN 2024 is thrilled to partner with VOBoc as this year's charity organization!

VOBOC is a charity-organization that helps adolescents and young adults with cancer by connecting them to support services and providing free tools and diversions to help them on their journey.

To learn more, visit their website:

<https://voboc.org/>





Thanking Our Sponsors



Hasa Avocats-Attorneys is a Montreal law firm focused on providing personalized services for their clients with help in immigration, criminal, and penal law. They are a renowned legal firm nationally and internationally.

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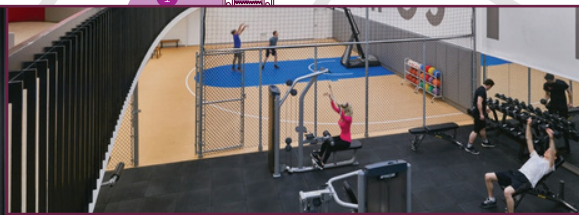
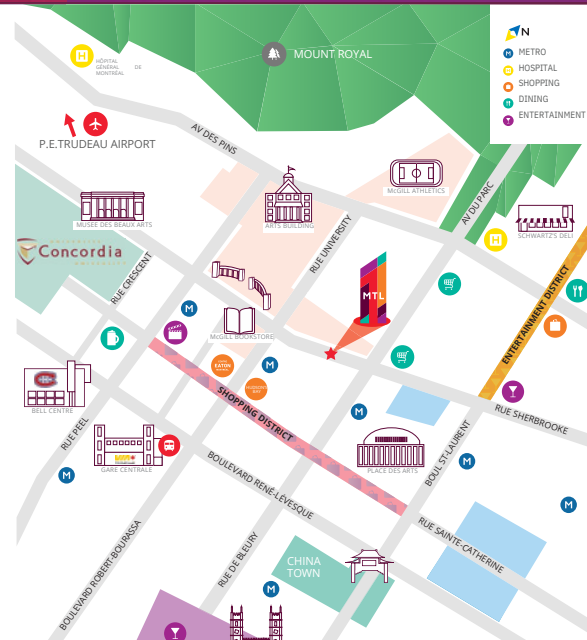
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BIEN SITUÉ

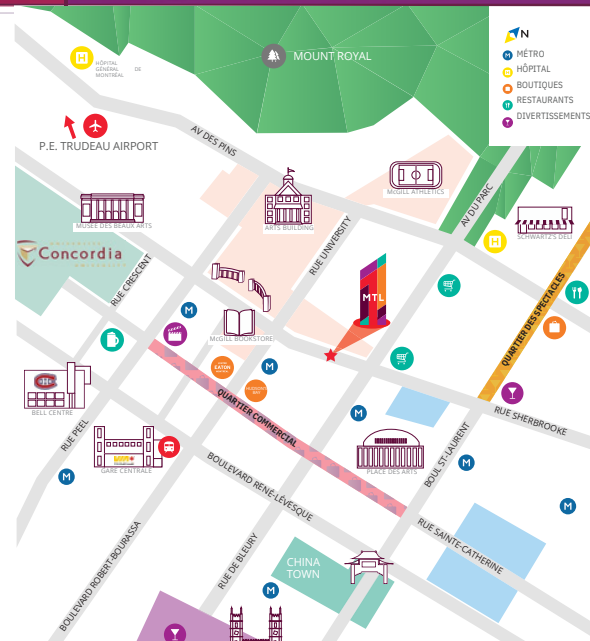
La vie étudiante n'a jamais été comme ça.

Tranquillité D'esprit Comprise

- Internet haute vitesse WiFi illimité inclus
- Portes de chambres individuelles à serrure
- Sécurité sur place 24/7
- Gestion professionnelle sur place
- Accès contrôlé par carte 24 heures sur 24
- Contrat de location avec responsabilité individuelle
- Service de recherche de colocataires
- Unités entièrement meublées

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- Studio de cardio et de yoga
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- Cuisine et salle à manger privée
- et bien plus encore !



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Visitez notre site web





Wizeprep is an online platform that helps students in their courses by offering online tools to help students succeed in their courses. They offer a wide-range of courses at different education levels in order to efficiently help students learn better. We are glad to have them as a sponsor for this year's **CONMUN!**

Visit their site to learn more at
<https://www.wizeprep.com/>





Position Papers

CONMUN 2024 will not be accepting position papers for any of its committees.

Technology Policy

Traditional Crisis Committees and Directive-Based Hybrid Committees: The use of technology devices (ie. laptops, phones, tablets, etc) to produce committee materials is strictly prohibited during committee sessions.

Regional Bodies and Resolution-Based Hybrid Committees: Technology devices are permitted to write working papers and draft resolutions.

All committees will be using paper notes (ie. passing paper notes, crisis notepads, etc.)

Committee Pages and Crisis Staffers will be available to facilitate inter-delegate communication.

No-Working-Outside-Committee Policy

It is strictly prohibited to work on any committee-related materials, or advance the committee topics outside of the committee sessions.

Violating any of the previously mentioned policies will lead to disciplinary measures in accordance with Section 10 of the Code of Conduct.



CONMUN 2024 Award Policy

CONMUN's ultimate goal for all attending delegates is that they are able to gain meaningful relationships, as well as a greater understanding and appreciation for the problem's our international community has and will continue to face. Our hope is that attending delegates will take the problem solving and collaboration techniques they implemented at our conference and apply them to their everyday lives going forward. CONMUN feels strongly that awards should not be the sole focus of our conference, however, it does believe that select delegates from each committee who have gone above and beyond to tackle their respective topics should be rewarded for their dedication and commitment to the issues at hand. We equally believe that the award decision process should be more transparent. It is for that reason we are providing the information below.

At CONMUN 2024, the following awards may be awarded in each committee:

- Best Delegate
- Outstanding Delegate (s)
- Honorable Mention (s)
- Verbal Mention (s)

CONMUN would like to reiterate that our awards are given out purely based on the committee's respective staff and their judgement of their delegate's performance over the course of the weekend. Some of the criteria they will use to make these difficult decisions are as follows:

- The delegate must have attended all committee sessions (unless an explicit exemption was received by the delegate).
- The delegate must have actively participated in all aspects of committee: debate, active participation in working papers, resolutions, amendments, etc.



The delegate must have contributed new and visionary ideas to all forms of committee.

- The delegate exhibited the ability to engage with others at a high diplomatic level and was diplomatic throughout all of their interactions.
- The delegate maintained their country or character's foreign policy throughout the entirety of the conference.
- The delegate exhibited a high level of knowledge and research on the committee's topic(s).
- The delegate did not infringe upon the CONMUN 2024 Delegate Code of Conduct.

CONMUN will also award respective schools in the form of Delegation Awards. There are four Delegation Awards: Outstanding Small Delegation, Best Small Delegation, Outstanding Large Delegation and Best Large Delegation. Delegations of 5-8 people (inclusive) are considered small delegations and are eligible for small delegation awards. Delegations of 9 people and more are considered large delegations and are eligible for the large delegation awards. All delegation awards will be calculated by ratio.



CONMUN 2024 Code of Conduct

The forthcoming Code of Conduct will serve as a pillar in Concordia Model United Nations' (CONMUN) mission to create inclusive and professional environments through which participants can develop their diplomacy skills, collaboration, and public speaking. We hope delegates take clear note of the various points made within this document and can thus help us develop our mission further.

Preamble

- 1.** All participants of CONMUN 2024, as well as all staff members are bound by the regulations and disciplinary procedures laid out herewith. We expect all those involved in CONMUN 2024 to work to create a safe environment, and to follow these guidelines at all times during the conference - within committees, social events, and any other instances related to the organization. We thank all participating individuals for their commitment to our mission, and to creating a positive environment at CONMUN 2024.
- 2.** All delegates and delegations are expected and encouraged to read through the Code of Conduct prior to attending CONMUN 2024. It is the responsibility of individuals and teams to behave accordingly throughout the conference, and there may be consequences (in accordance with Section 10) to entire delegations if there is a breach of the Code of Conduct. Staff members will be briefed on and expected to follow the Code of Conduct as well, as they are also beholden to the stipulations herewith.



3. If you have any questions concerning the Code of Conduct, please contact our Secretariat, they are available at any point before, during, or after the conference to discuss and process any questions, concerns, or complaints referent to the Code of Conduct guidelines. If you would prefer to contact them anonymously, please refer to the reporting guidelines in Section 5e of the Code.

Guidelines

4. Pursuant to our mission, the organization heavily condemns any instances of discrimination, harassment, and/or bullying in any form. Any events that could be classified as such are expressly prohibited by the organization, and further action may be taken depending on the circumstances. Disciplinary action will be further discussed in the following section of the Code of Conduct.

- a.** Discrimination based on religious affiliation, sexual orientation, gender identity, national origin, ethnic background, skin colour, mental or physical capability, or other such attributes is prohibited. Discrimination may take the form of, but is not limited to, the following;
 - i.** Exclusion or isolation of a participant;
 - ii.** Any of the above attributes as a consideration for committee participation and awards;
 - iii.** Any of the above attributes as a consideration for staff positions and changes to employment status under the organization;
 - iv.** Active harassment as determined in a subsequent section;



b. Harassment can take physical and virtual forms, and may take the form of, but is not limited to, the following;

i. Sexual Violence refers to the plethora of comments and actions that may exclude, threaten, traumatize, and otherwise offend any participant or staff member of CONMUN 2024. These instances may take the form of, but are not limited to, the following;

- Unwanted and/or unprompted sexual comments
- Unwanted and/or unprompted sexual actions

These may refer to single instances, but may also refer to continuous instances which were previously not reported (no limitations on when and how these may take shape).

ii. Other forms of harassment may take the form of, but are not limited to, the following;

- Cyberbullying (read further in (3.c.))
- Mental and physical abuse
- Aggressive, violent, or otherwise disruptive behavior
- Derogatory remarks based on any of the attributes listed in(3.a.)

These may refer to single instances, but may also refer to continuous instances which were previously not reported (there is no limitation on when and how these may take shape). With that said, the organization expressly condemns bullying and continuous instances of harassment and abuse which may appear through the length of the conference. While this term may be more vague, delegates can rest assured that any allegations of bullying will be taken as seriously as any other instances of discrimination and harassment.



- 5.** Besides these general behavioral guidelines, all participants and staff members are expected to behave professionally, respectfully, and in accordance with all local legal stipulations;
- a.** Intoxication via alcohol or any other substance is prohibited throughout committee sessions.
 - b.** The brandishing of weapons in any capacity is also prohibited at any events related to CONMUN 2024. The usage of props for committee purposes will be preceded by a trigger warning if necessary, in order to ensure the safety of all participants and staff.
 - c.** Disruptions of committee sessions, as well as harassment/discrimination/bullying directed at staff or Secretariat will not be tolerated at any point. Delegates must comport themselves in conversations and interactions with staff in the same positive manner as they do with other participants.

General Delegate Conduct and Expectations

- 6.** Due to the online nature of CONMUN 2024, the expectations for delegates will be unique to this edition of our conference. We expect all delegates to follow the subsequent guidelines on appropriate digital comport and attire.
- 7.** CONMUN 2024 will not admit any pre-written material for any of the committees here with.



a. All written material must be produced during the allocated period during the committee session.

b. Daises have been instructed to be further vigilant of any instances of pre-written work, and will refer any such cases to the Secretariat as a breach of the Code of Conduct.

9. CONMUN 2024 requires all participants to be dressed in Western Business attire, or national dress if appropriate (see: Section (9.b.)), during all committee sessions. If there are any questions regarding the nature of Western Business Attire or other possible alternatives, please contact the Director of Equity.

a. National Dress is defined as clothing that represents the identity of a particular geographic region or time. We value and honour the different and varied cultural backgrounds of our delegates, and as such welcome National Dress as an alternative to Western Business attire.

b. Participants and staff that are shown to be wearing National Dress in an appropriative manner or in a manner that ridicules or otherwise discriminates against the cultural group in question will be in breach of the Code of Conduct. These instances will be dealt with on a case-by-case basis.

c. In accordance with Section (4a), CONMUN 2024 does not hold a discriminatory dress code policy on the grounds of gender expression or identity. Participants and staff may feel free to wear whatever aspects of Western Business Attire or National Dress that they deem appropriate and comfortable for themselves.



Disciplinary Procedure and Actions

10. In order to provide proper methods of reporting any issues concerning breaches of the Code of Conduct, the Secretariat has made the attached form available to any participant or staff member.

- a.** All of the identifiable categories in the form are completely optional if the complainant wishes to make an anonymous complaint.
- b.** If the complainant wishes, they may also submit any identifying information in order to receive follow-up from the Director of Equity.
- c.** If the complainant wishes to maintain the identity of the respondent anonymous as well or if they wish to make a general complaint not pursuant to a specific individual, they may choose to do so as well through the same form
- d.** The settings of the form are set to anonymous collection, and thus any contact information is completely voluntary and will not be collected automatically by the form.
- e.** **[Form Link: Click here](#)**



11. The Secretariat of CONMUN 2024 reserves the right to adjudicate and resolve any complaints filed through the official complaints form, as well as any events that have been directly brought up to their attention. Any delegate or staff found to have breached the stipulations set forth by Section 3 and Section 4 of the Code of Conduct will be subject to disciplinary action which may take the form of, but is not limited to, the following;

- a.** Temporary suspension of an individual delegate, whole delegation, or staff member from participation in CONMUN 2024 and/or all future CONMUN events.
- b.** Expulsion of an individual delegate, whole delegation, or staff member from participation in CONMUN 2024 and/or all future CONMUN events.
- c.** Disqualification of the delegate and/or delegation from all awards.
- d.** Warnings as deemed fit.



—Sample Draft Resolution—

1

INSYNC RESOLUTION

Sponsors: Argentina, Australia, Chile, Czech Republic, France, Indonesia, Japan, Mexico, Myanmar, Nigeria, Saudi Arabia, Syria, Thailand, Turkey, Ukraine, UK, USA

Signatories: Kenya, Egypt, Columbia, Nicaragua, Peru, Venezuela, Russian Federation, Iran, China, Germany, Italy

Recognizing the need to expand legal frameworks to include climate refugees,

Revising the current systems in which climate refugees are aided,

Acknowledging that the sovereignty and judgment of participating nations is paramount;

Community

1. *Recognizes* the need to better protect refugees from violence, assault, discrimination, or other hazardous activity through the creation of a **Refugee Neighborhood Watch** program,
 - a. Neighborhood watch would be modeled after western domestic programs and current programs in refugee camps, these camps already exist in South Asia
 - b. Refugees will be assigned as “watch captains” for their locality on a complete volunteer basis, they will be trained to deal with discrimination, violence, and any illegal/hazardous activities,
2. *Requests* the implementation of the **Community Library Investment Plan (CLIP)** which encourages municipal governments, if able:
 - a. Allocate 10 percent of the city’s budget to invest in community library development with special regard for infrastructure building and maintenance, programming and events for mingling and social cohesion, learning materials like textbooks and films, diversity, equity, and inclusion efforts, and cultural sensitivity, anti-racism workshops and teach-ins,
 - b. Ensure that the libraries are suited to meet the needs of the community that they are in, including language that aligns with the primary language of refugees living in that area, age-demographic and appropriate programming and content
 - c. Libraries shall include mentorship programs for climate migrants seeking refuge in urban areas, including roundtable discussions about aspects including the transition from rural to urban life.
3. *Introduces* the **Farmers for the Future (Triple F)** Program which will serve
 - a. Design subsidies for farmers that are planting drought resistant crops as defined by the participating nations
 - b. Introduce new Anti-Desertification programs
 - i. Education programs for farmers that will help prevent further desertification and introduce subsidies,
 - c. Improve livestock integration programs
 - i. Integrates synergistic relationships between plant and animal system elements to bolster critical agroecosystem processes



Committee Rules of Procedure

1. Function of the Chair

In addition to everything in the following rules, the Chair will declare the opening and closing of each session, ensure that the rules are obeyed, call on delegates to speak, call for votes, and announce decisions. The Chair may also suggest that a motion would be appropriate, and rule out of order any inappropriate motions. Always remember, the Chair is the final arbiter of all rules. The Chair shall *not* participate in the discussions of the committee, nor attempt to affect its decisions, except to enforce and arbitrate the rules of debate and to maintain decorum.

2. Roll call

At the beginning of each session, the Chair will take attendance by roll call. At this point, members (i.e. delegates) will declare themselves to be either “present” or “present and voting”. Present and voting members cannot abstain from substantive votes, whereas those who declare themselves as present can.

3. Types of Vote

Procedural Voting:

Procedural voting is done on matters such as: setting the speaker’s time, to set an agenda, to motion for caucuses, etc. All delegates in the committee must vote on these matters with either a “for” or “against”. Delegates cannot abstain during procedural matters. Observer states such as The Holy See or Palestine, who are otherwise not allowed to vote on Substantive matters, must vote on Procedural matters.

Substantive Voting:

Substantive voting is done on substantive matters. Observer States or other organizations, who are otherwise allowed to vote for procedural matters, cannot vote on substantive matters. These matters include:

- Motion to Introduce Draft Resolutions
- Motion for a Question and Answer period regarding a specific
- Draft Resolution o Voting on Draft Resolutions/ Treaties, etc.
- Voting on Amendments

4. Quorum

A committee has attained quorum if at least 50% (rounded up) of its members are present. If quorum has not been attained, formal debate may not commence (though it can continue if already begun) and no votes may be taken. A member may call on the Chair at any time to verify quorum.



5. Majority

- A simple majority is 50% + 1 of all present members.
- A super majority is 2/3 (rounded up) of all present members.

6. Official language

English is the official language of all ConMUN committees. A committee may change its official language by unanimous vote, subject to veto of the Chair. Any committee which changes its language must produce English copies of all documents it produces.

7. Setting the Agenda

The first business of the committee will be setting the agenda, whose topics must be confined to those on the provisional agenda provided before the conference (i.e. the topics in the background guides).

The Chair may open a speaker's list for the purpose of debating the order in which the topics will be discussed.

Any discussion of the actual topics will be considered out of order, as the job of a member is to discuss which topic to first address.

Committees with only one topic will immediately enter the secondary speakers list without entering the primary speaker's list or voting on the agenda.

A motion to begin debate on any of the topics may be presented, requiring 2 speakers for and 2 against.

Once debate on a topic is closed, the committee will return to consideration of the agenda and the primary speaker's list.

8. Speaking and the Speaker's List

A member may address the committee when called on by the Chair. The Chair may call a speaker out of order if the speech is not relevant to the topic at hand. The default speaking time for any speech is **forty-five (45) seconds**. (Important note: A speaker **does not** have to fill the time, so don't be afraid to allow high speaking times). A speech which exceeds the time limit shall be halted by the Chair.

Speaking time on procedural matters (points and motions) is by Chair's discretion.

The order of upcoming speeches will be recorded in the speaker's list, which is created at the beginning of debate. Once created, the list may be added to via a written request to the Chair (i.e. if you want to speak, send a note to the Chair, who will then add you to the list) or by raising a placard. Over videoconference, this can be completed by using the "raise hand" feature.

There are 2 speaker's lists:

1. Primary: this is the list used during the setting of the agenda
2. Secondary: If no motion is passed, the committee will revert to the secondary speaker's list.

If the speaker's list is exhausted, the committee must vote on any draft resolutions on the floor.



Between speeches, the Chair may call for points or motions from the members (terminology: one “makes” a motion, but “rises” to a point or a right of reply - all points and motions are included later in these rules). The speaker must always address the Chair. Speakers should avoid using first-person pronouns in their speeches to the committee.

8. Yielding

All yields must be approved by the Chair. To yield a delegate must verbally ask to yield and then the Chair must in turn verbally approve the yield. Once permission is granted, the time is considered yielded.

No additional time shall be granted for a yield. A delegate may yield to:

- To the Chair (the chair absorbs their time and this ends their speech)
- To questions (their remaining speaker time shall be used to answer questions from other delegates)
- To another member (the other member will be able to speak for the remainder of the time)

A member who is yielded to cannot yield in turn. If a yield is not specified, it defaults to a yield to the Chair. The default may be changed by a procedural vote (usually to comments).

9. Points

a. Point of Order

A member may rise to a point of order to call attention to a procedural error made by the Chair or another member. A point of order takes precedence over all else, except for points of personal privilege.

A speaker may be interrupted, though this is generally considered rude and is highly discouraged.

b. Point of Parliamentary Inquiry

A member may use this to ask the Chair for clarification on procedure.

c. Point of Personal Privilege

A delegate may rise to a point of personal privilege to alleviate any problems which prevent him/her from participating in the proceedings. Common examples are “would the honourable delegate please speak more loudly”, “could we please have some water brought in”, or “could the heat be turned on”.

This point supersedes everything else and is always in order. It is for serious matters and should not be abused (going to the bathroom is not a point: just get up and go).



10. Right of Reply

If a delegate is **personally explicitly** insulted or slandered in a **speech**, they may then rise to a right of reply immediately following the speech (and after a yield). Right of Reply will not be granted if the character or country of a delegate is insulted. ThisThe Chair will ask for grounds, then allow or disallow the reply. There may be no right of reply to a right of reply. Remember, this is a *single*, 30-second comment, not a sub-debate. One right of reply per person insulted by *the initial speech*. Once it is finished, normal debate shall resume. Please note that the insult needs to be a personal attack on the individual member and not on the country/position this member is defending.

11. Tabling (Adjournment of debate)

The committee may table a topic and return to the primary speaker's list and setting of agenda through a supermajority vote. Such a motion requires 2 speakers for and 2 against. The topic may no longer be discussed, and its draft resolutions may not be presented until the new topic is either closed or tabled, and the committee returns to the initial topic via the primary speaker's list.

12. Closure of Debate

The committee may close debate and move into voting procedures, disregarding any remaining speakers. This requires a super majority, with 2 speakers against. (See below for voting procedures)

13. Caucuses

a. Unmoderated Caucus

The committee may vote to caucus for a specified time period, which must be less than 20 minutes. The delegate who moves to an unmoderated caucus must specify (1) the length of and (2) the reason for the caucus.

b. Moderated Caucus

The committee may vote to go into moderated caucus. This means that formal debate will be suspended, and that the Chair may simply call on any member who wishes to speak. The delegate who moves to go into caucus must specify (1) the length of and (2) the reason for the caucus, as well as the speaking time limit. All points and right of reply shall be accepted, however motions will be ruled out of order until moderated caucus has exhausted.

Moderated caucuses will be taken from most to least disruptive. Motions will be adjudicated based on total time first, then on total speakers.

c. Round Robin

The committee may vote to go into round robin, whereby each member has a short period of time to speak (usually 15-45 seconds, at the Chair's discretion). It is the chair's discretion as to in what order the members will speak (alphabetically, clockwise, etc.), but each will be called on in



turn. This is commonly used at the beginning of session to allow delegates to get their countries' opening positions onto the floor.

d. Gentlemen's Unmoderated Caucus

The committee may vote to go into a gentlemen's unmoderated caucus, wherein delegates will enter into a self-moderated speaking time. While a delegate is speaking, no other delegates may comment, and upon termination of a speech another delegate will be allowed to speak for however long they wish. There are no restrictions on how many times a delegate may speak. Any moderations therein will be at the discretion of the chair.

14. Precedence of Motions

Motions will be voted on in order from most to least disruptive. This can be decided by using the list below or calculating the complete speaking time of the proposed motion in cases of round robins, unmoderated caucuses, and moderated caucuses. If there is a tie, a decision will be made by order presented. Motions shall be voted on in the following order:

1. Motion to Adjourn
2. Motion to Recess
3. Motion to Close Debate
4. Motion to Close/Reopen Speaker's List
5. Motion to Set the Agenda
6. Motion for an Unmoderated Caucus
7. Motion for a Question and Answer Period
8. Motion to Introduce a Draft Resolution
9. Motion for a Round Robin
10. Motion for a Moderated Caucus

15. Motion to Recess

A member may move to recess the meeting until the next scheduled time. The motion is not debatable, and requires a substantive majority. The Chair may rule this out of order, and such a decision is final.

16. Motion to Adjourn

A member may move to adjourn the meeting. This means that the committee will not meet again during the conference. The motion is not debatable, and requires a substantive majority. The Chair may rule this out of order, and such a decision is final.

17. Working Papers and Draft Resolutions

Any written proposal being worked on by delegates is called a working paper. A working paper becomes a draft resolution under the following conditions:



- It must have at least 2 sponsors, a maximum of 4 sponsors and a number of signatories. The total of sponsor + signatory will be determined at the chair's discretion. A draft resolution's sponsors are usually its authors (people who want it to pass), while signatories merely want it debated (not necessarily in favour).
- It must be in resolution format and approved (signed) by the Chair. If it is not in proper format, grammatically correct (this includes spelling), and understandable (a working paper with nonsense sentences does not qualify), it will be returned to the sponsors for a rewrite. The decision to return a working paper is solely at the discretion of the secretariat, or of individuals designated by the secretariat. A working paper may be returned multiple times if this is deemed necessary.
- Chairs will indicate the proper submission method for draft resolutions.

Copies must be made available to all committee members.

A draft resolution becomes a resolution only after a vote by the committee (see voting procedures).

18. Motion to Introduce a Draft Resolution

Once a draft resolution has been distributed, its sponsors may move to introduce it (they read it to the committee). Non-substantive (i.e. grammar/spelling) amendments may be introduced at this time. A draft resolution may not be referred to before its introduction.

19. Presentation Panel

After the introduction of the draft resolution, delegates may motion for a presentation period. The delegate proposing such a period must specify the duration. In this, sponsors will present their working paper and accept questions from members about their proposed resolution and will offer answers to the best of their ability. Please note that the questions themselves will not be timed, only the answers will. Therefore, the specified time allowance only applies to the entirety of time spent answering. Please note that only one sponsor can answer per question. Questions may be as long or short as the member asking wishes, however overtly long questions and wasting time will not be tolerated by the chair. Only one member of each panel may answer a question. In other words, once one delegate has begun to answer a question no other delegate may add a response to that question.

20. Amendments

Amendments are changes to working papers on the floor. They are usually additional clauses, modifications to clauses, and the striking (removal) of clauses. There are 2 types of amendments:

1. Friendly Amendments: these are agreed on by all sponsors, and are incorporated into the draft resolution automatically.

2. Unfriendly Amendments: these are not agreed to by the sponsors. They are decided on during voting procedures. An unfriendly amendment must have the same number of sponsors and signatories as is necessary for a draft resolution to be considered (2 sponsors, sponsors + signatories = $\frac{1}{4}$ of the committee).



21. Voting Procedures

Voting procedures are used to vote on all draft resolutions. Once they have begun, the room is sealed (no one can enter or leave). There is no speaker's list. No points or motions are considered in order except for division of the question, quorum, roll call voting, order, parliamentary inquiry, or personal privilege. Once voting is complete, the topic is considered closed, and the committee returns to the consideration of the agenda. Unless specified otherwise, votes are by a simple majority.

Note: More than one resolution can be adopted, ALL resolutions on the floor are put to a vote, and the **committee MAY NOT return to the topic**. Only the last draft resolution to be passed will be valid.

The order of voting procedures is as follows:

1. Verification of Quorum
2. Motions for a division of the question
3. Motions for roll call votes
4. Speeches for or against amendments (if initially motioned)
5. Voting on amendments for the draft resolution under consideration
6. Speeches for or against draft resolution (if initially motioned)
7. Voting on the amended draft resolution under consideration
8. Repeat for each draft resolution on the floor

22. Voting Rights

Each member has one vote. All committee members must either vote yes or no on procedural matters (they cannot abstain). Observer states (e.g. The Holy See, Palestine, etc.) may not vote on substantive matters, while all others may vote yes, vote no, or abstain. During a roll call vote, members may demand a right of explanation and will be given 30 seconds once the vote is complete to explain their decision. A roll call vote also allows a member to "pass" and then vote once all other members have voted. If there are multiple passes, they will be called in alphabetical order. A member may only pass once per vote.

23. Division of the Question

During voting procedures, any member may move to divide the question immediately before the vote on a draft resolution takes place. This means that the various parts of the draft resolution can be voted on separately. The member divides the various operative clauses into different groups (e.g. clauses 1 and 3 together, and clauses 2 and 4 together). There may be more than one such motion on the floor at a time, and they will be voted on in order of presentation. Once one passes, the rest fail. The preamble may not be divided. Any clauses which pass are included in the final resolution. Only a *single* resolution is produced (i.e. if a 5 clause resolution is separated into clauses 2 and 4, clauses 1 and 5, and clause 3, and then both of the first two options are passed, a resolution with the entire preamble and all the clauses except for the third is passed by the committee).

24. Changes to Procedure

The committee may change these rules of procedure. This motion requires a supermajority vote.



SPECIAL RULES FOR CRISIS COMMITTEES

1. There is only one topic for Crisis Committees.
2. Crisis Committees do not operate with primary and secondary speakers' lists, and instead, use simply a speakers' list.
3. Directives will be used in lieu of draft resolutions. There are two types of permissible directives: private and public. Private directives will be submitted to the crisis staff and will not be revealed to the committee unless otherwise specified, whereas public directives will be presented to the committee and voted on by the committee members. No unfriendly amendments, divisions of the question, or voting rights will be entertained.

VOTING PROCEDURES

Debate Closes. Doors are secured. In the context of online MUN, you cannot leave to or join from a breakout room. There is no debate permitted from this point onward.

1. **1st Draft resolution.** Are there any amendments? If yes, go to 2. If no, go to 4.
2. Points or motions (division of the question, roll call vote, order, personal privilege, quorum verification, important question).
3. Vote on amendment. If amendment is adopted, the draft resolution is modified accordingly. If there are more amendments, return to step 2. Otherwise, go on to step 4.
4. Points or motions (division of the question, roll call vote, order, personal privilege, quorum verification, important question).
5. Vote on draft resolution. If there are more draft resolutions, return to step 1. Otherwise, return to the Primary Speaker's List.

Roll call voting

1. The chair will go through an alphabetical list of countries present. Each member will vote "yes," "no," "abstain," (only those countries not declared as present and voting), or "pass."
2. The chair will return to any members who declared "pass" for their votes (a member may only pass once).
3. The chair will proceed alphabetically through the list of members who demanded a right of explanation.
4. The chair will announce the results of the voting.



QUICK REFERENCE

The quick-list below is a summary of all the points or motions which can be made, and what their description and requirements are. The “majority” refers to what kind of majority vote is required to pass the vote in question. The “for” and “against” column refers to how many speakers for or against are required before voting on the motion takes place. We recommend using this table during committee sessions to quickly look up any information you need regarding points and motions.

Name	Description	Majority	For	Against
Point of Personal Privilege	Deals with problems which prevent a delegate’s participation	N/A	N/A	N/A
Point of Order	Points out a violation of the rules	N/A	N/A	N/A
Point of Parliamentary Inquiry	A question to the Chair about procedure	N/A	N/A	N/A
Motion to Set the Agenda	Starts debate on a topic	1/2	2	2
Motion for a Moderated Caucus	Rules of debate are suspended	1/2	0	0
Motion for an Unmoderated Caucus	Debate is suspended	1/2	0	0
Motion for a Round Robin	Gives each delegate an opportunity to speak on a topic	1/2	0	0
Motion to introduce a draft resolution	Gives opportunity to introduce a draft resolution after it’s been vetted by the chairs and deemed ready	1/2	0	0
Motion for a Question and Answer Period	Allows delegates to ask questions to sponsors regarding an introduced draft resolution (done before voting)	1/2	0	0
Motion to Close Debate	Moves the committee into voting on the topic at hand	2/3	0	2
Motion for a Roll Call Vote	Vote on the resolution will be by roll call (must be re-motined for each resolution)	1/2	0	0
Motion to Divide the Question	Separates a resolution into different segments for voting (operative clauses only)	1/2	0	0
Motion to Recess	Ends the meeting until the next scheduled time	2/3	0	0
Motion to Adjourn	Ends the final committee meeting	2/3	0	0
Motion to Change Procedure	Changes to the Rules of Procedure as outlined above	2/3	0	0

C N T A C T U S

Questions? Comments? Suggestions?



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